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English Writing 72

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How to prepare for a job interview.

Men and women should dress professionally in general. After that, double-check the venue's date, time, and location, plan your journey, and arrive no more than 20 minutes early. We must have a contact phone number in case we become delayed and need to contact them. Furthermore, we ensure that we know or give in the name of the person we are seeing so that we don't have to dig through our wallets or bags to notify the receptionist. The office comes next. To begin with, we must make the most of our waiting time.

While many companies demand candidates to dress professionally, an increasing number prefer casual attire, making choosing an interview suit more difficult than ever. The size of the firm, the sector it operates in, and the culture it fosters all influence what we’ll be required to wear. A tiny creative agency, for example, may have different requirements than a large accounting firm.

1. Please clean up all the errors with formatting.
2. In this type of academic writing – the Process Paragraph, you need to organize the structure with three parts.
3. Topic sentence- Clearly mention what you will talk about in your writing, using the word, step, process, or procedure. (e.g. To well prepare for a job interview, you should follow these steps.)
4. Supporting Sentences – State each step/procedure/process and add explanations or examples of each one.
5. Concluding sentences- a. you can add the last step ; or b, you can put your prediction of the result when following the suggested steps.
6. You need to work on how to organize a paragraph for your better quality of writing a paragraph. 7/10